



EMPLOYMENT OPPORTUNITY WITH SASKATOON CO-OP

Position: Home Centre Clerk (Floor)

Responsibilities:

- To come to work with a positive, professional approach and attitude
- To be dependable for all scheduled shifts
- To provide information, assistance and service to customers in a manner which will promote the sale of merchandise and meet the needs, requirements and expectations of the consumer
- To maintain a neat, clean, and orderly location at all times
- To order, receive and display merchandise as directed by the manager or the sections GDII/Building Material clerk as per Saskatoon Co-op policies and procedures
- To operate the cash register and prepare daily cash reconciliation when required
- To assist the unloading and be responsible for the storage of a variety of delivered building materials, including the safe operation of a forklift as assigned
- To be responsible for the care of forklifts, tools, and equipment in the yard and warehouse as assigned
- To be familiar with and adhere to Saskatoon Co-op policies and procedures
- To assist in the preparation of orders for delivery as required
- To operate the saw(s) as directed adhering always to all safety measures and to maintain the saw shop area to the housekeeping standards of the Association (8th Street Home Centre only)
- Other duties as assigned

Qualifications

- Applicants must be strongly service-oriented and motivated, and capable of serving and assisting customers in a courteous and efficient manner
- Applicants must be prepared to increase product knowledge and improve selling techniques through special courses, product clinics and training sessions
- Applicants must possess sufficient knowledge and experience of Hardware and Building materials to effectively operate in all areas of the department

If you are interested in this job posting please apply to Saskatoon Co-op Human Resources, located upstairs in the Avenue C Home Centre (311 Circle Dr. West).